

**SOUTH  
DOYLE**

**BE A KEE**

Kindness, Energy, Effort

**2023-24 BE A KEE NIGHT**

## GOALS FOR TONIGHT

- Explain the Mission and Goals of SDMS
- Introduce People and Structures of SDMS
- Detail the Communication and Logistical processes of SDMS
- Highlight Extracurricular Activities at SDMS
- Provide Grade Level Administrators an opportunity to speak directly to parents/guardians

## TONIGHT'S SCHEDULE

- 5:30-6:00 – Large Group Assembly in Auditorium
- 6:00-6:30- Grade Level Session 1
- 6:30-7:00- Grade Level Session 2
  - Locations for both sessions (session 1 and 2 will cover same material)
    - 6<sup>th</sup> grade- auditorium
    - 7<sup>th</sup> grade- library
    - 8<sup>th</sup> grade – band room
- 6:00-7:00 Explore Extracurricular Opportunities in Cafeteria Commons

# GOALS AND GUIDING PRINCIPLES

South-Doyle High School

South-Doyle Middle School

South  
Knox

Gap  
Creek

Bonny  
Kate

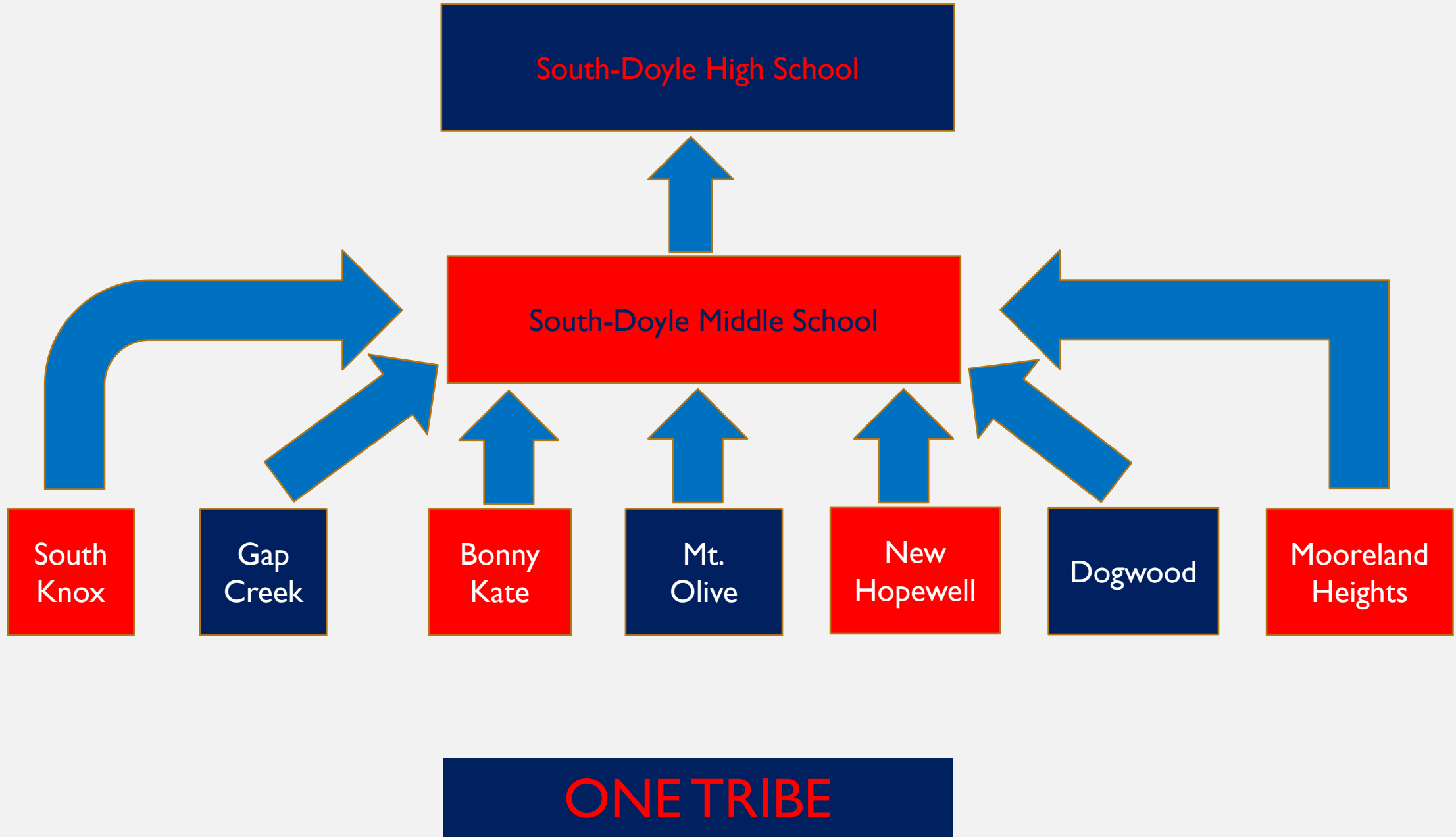
Mt.  
Olive

New  
Hopewell

Dogwood

Mooreland  
Heights

ONE TRIBE



# Knox County Belief Statements



## Priorities Belief Statements

In this district, we believe...

### Excellence in Foundational Skills

- Literacy and math skills are foundational to academic success.
- Strong early literacy instruction uses the science of reading to ensure every child is a reader by the end of third grade.
- Comprehension and reading skills are enhanced through knowledge building curriculum that prepare students for the texts they will encounter in college and career.
- Strong math instruction incorporates the focus, coherence, and rigor required for college and career success.
- Opportunities for interventions and tutoring accelerate learning and ensure student success.

### Great Educators in Every School

- All students should be instructed by great teachers.
- Schools should be staffed with diverse educators that mirror the demographics of their student population.
- Great teachers deserve to be celebrated.
- Teachers should be compensated well for their professional service.
- All teachers should have access to high-quality support and the resources they need.
- Our teachers and leaders should have access to strong professional development, credentialing opportunities, and leadership growth opportunities.
- All schools should be led by great leaders.

### Career Empowerment and Preparation

- All students should be able to obtain high-wage employment that matches their interests and aptitudes when they leave KCS or complete post-secondary education.
- A student's career pathway in KCS begins in elementary school with career awareness, builds in middle school with career exploration, and culminates in high school with pathway opportunities.
- All students should have access to career pathways in high school that will lead to high-wage, high-skill, and in-demand career opportunities.
- Partnerships with industry, business, and the community are essential to building relevant and meaningful learning experiences for students that prepare them for college and career success.
- Students and families are supported in making educational decisions by a system of resources and structures at the school level that helps them navigate all of their options.

### Success for Every Student

- Ensuring success for every student, no matter where they live, is central to all decision making.
- Success for every student begins by setting high expectations for all schools to provide an excellent education and grade level opportunities for all students.
- A safe and welcoming learning environment is essential to ensuring success for every student.
- Student safety is everyone's responsibility and requires parents, teachers, leaders, and community members to all take an active role.
- Our school communities have unique needs that can be addressed by engaging parents, community partners, and school leaders in meaningful dialogue and decision making.
- Improving outcomes for all students will require research, continuous improvement mindsets, and vulnerability, as well as a differentiated approach to improvement across regions.

# SDMS School Plan Goals:

## ELA

- Middle School Goal: Increase grade 6-8 ELA proficiency on the state assessment by 1.9% from the previous year's results.
  - Goal - 25.1% to 27%

## Math

- Middle School Goal: Increase grade 6-8 Math proficiency on the state assessment by 2.2% from the previous year's results.
  - Goal - 20.3% to 22.5%

## Career Empowerment and Preparation

- Middle School Goal: Increase the percent of students who have completed an aptitude assessment to 75% in 7th grade
  - Goal - 68% to 75%

## School Goals: Cont

- Science - increase grades 6-8 proficiency on the state assessment to highest previous scores since 2021
  - All - 32% to 34.5% (increase 2.5%)
- Social Studies - increase grades 6-8 proficiency on the state assessment ot highest previous scores since 2021
  - All - 37.1 to 40% (increase 2.9%)



## STUDENT/SCHOOL HANDBOOK

- Available to read on Canvas- Student will have access
- Please Please Read it and sign

# RESTORATIVE PRACTICES AND PROGRESSIVE DISCIPLINE

- Restorative Practices
  - Each grade level has a trained Restorative Interventionist
  - Proactive attempts to avoid student discipline by focusing on interventions and reflections.
- Progressive Discipline
  - Start small and progress accordingly
  - Certain incidences will skip the progression dependent upon several factors.
- ATS- Alternative to suspension
- RLC- Restorative Learning Center

# BE A KEE

## POSITIVE RECOGNITION

KINDNESS	ENERGY	EFFORT
<ul style="list-style-type: none"> <li>•Value everyone.</li> <li>•Praise others when they do well, forgive others when they do wrong, and have patience for everything in between.</li> <li>•Listen to others, have compassion for their situation, and be thoughtful of how your actions impact others.</li> <li>•Choose helpful rather than harmful words and actions.</li> <li>•Speak honestly but be polite and respectful.</li> </ul>	<ul style="list-style-type: none"> <li>•Have integrity in all your actions.</li> <li>•Show gratitude for the good things, Focus on what can be rather than what can't.</li> <li>•Be confident, not boastful.</li> <li>•Find the best in others and situations.</li> <li>•Build others up rather than tearing them down.</li> <li>•Smile at others, say hello, please, and thank you.</li> <li>•Complaining is draining.</li> </ul>	<ul style="list-style-type: none"> <li>•Always do your best.</li> <li>•Be consistent and persistent...don't ever give up!</li> <li>•Be willing to learn from mistakes.</li> <li>•Give help to others and accept help from others.</li> <li>•Be a source of reliability.</li> <li>•Be where you should be, when you should be, doing what you should be doing.</li> </ul>

**KeeCoins- Electronic Positive Behavior Support Coins:**

	Classroom	Hallway	Restroom	Cafeteria	Transportation	Technology
Kindness	<ul style="list-style-type: none"> <li>*Follow 1st request</li> <li>*Use appropriate language</li> <li>*Keep desk and floor clean</li> <li>*Cell phone is off and put away</li> </ul>	<ul style="list-style-type: none"> <li>*Use appropriate language</li> <li>*Maintain personal space</li> <li>*Greet others appropriately</li> <li>*Keep hands and items to yourself</li> <li>*Report problems on the hallways to an adult</li> </ul>	<ul style="list-style-type: none"> <li>*Maintain privacy</li> <li>*Report problems to an adult</li> <li>*Phone is off and put away</li> </ul>	<ul style="list-style-type: none"> <li>*Follow 1st request of adults</li> <li>*Practice good table manners</li> <li>*Pay for what you eat</li> </ul>	<ul style="list-style-type: none"> <li>*Be kind to bus drivers and staff</li> </ul>	<ul style="list-style-type: none"> <li>*Use according to device agreement</li> <li>*Thoughtful of others</li> </ul>
Energy	<ul style="list-style-type: none"> <li>*Actively participate and engage with positive interactions</li> <li>*Ask questions and keep trying</li> </ul>	<ul style="list-style-type: none"> <li>*Have permission and a hall pass</li> <li>*Walk directly and promptly to where you need to be</li> </ul>	<ul style="list-style-type: none"> <li>*Go to the restroom during appropriate times</li> <li>*Refrain from going to the restroom the first and last 10 minutes of class</li> </ul>	<ul style="list-style-type: none"> <li>*Once seated, stay in your seat</li> <li>*Raise your hand and ask permission if you have a need</li> </ul>	<ul style="list-style-type: none"> <li>*Remove hats, hoods, and earbuds when reporting to morning location</li> <li>*Arrive and leave on a positive note</li> </ul>	<ul style="list-style-type: none"> <li>*Device is charged</li> <li>*Use laptop for school approved use</li> </ul>
Effort	<ul style="list-style-type: none"> <li>*Do your own work</li> <li>*Best effort on all assignments</li> <li>*Work turned in on time</li> </ul>	<ul style="list-style-type: none"> <li>*Keep the hallway and locker clean</li> </ul>	<ul style="list-style-type: none"> <li>*Keep floors and sinks clean</li> <li>*Wash hands</li> <li>*Be mature and use restroom for intended purposes</li> </ul>	<ul style="list-style-type: none"> <li>*Keep the table and floor around you clean</li> </ul>	<ul style="list-style-type: none"> <li>*Report to class on time</li> <li>*Arrive and leave knowing you have a fresh start, and improve from the day before</li> </ul>	<ul style="list-style-type: none"> <li>*Bring laptop charged ready for learning</li> <li>*Put in work ticket as soon as you notice a problem with your laptop</li> </ul>

# Electronic devices

- Chromebooks

- Distributed during school on Friday the 11<sup>th</sup>
- Insurance is available per device – 20 dollars
- Must sign user agreement or student can not take computer home
- If a student has not turned in last year's chrome book, student will not receive one
- A student who unpaid fees for damages over 100 dollars will be a day user
- Students who repeatedly do not bring chromebooks or charge will be day users
- Administrators reserve the right to make students day user at anytime

- Cell Phones

- Knox Co- Off and Out of Sight
  - SDMS: Put away in a place that is not distracting to you or others
  - School Personnel are allowed to confiscate phones for misuse and to limit the use/availability of cell phones.
- We allow the use at lunch per administrator discretion
- Please Please Please check your children's phone and chromebook- especially google slides
- Snap chat, whatsapp, tiktok, Be Real. Insta, FB messenger
- Cell phones are almost always involved in high level discipline incidents. Please help us.

ADMINISTRATIVE AND SUPPORT STAFF

# CLERICAL AND SECURITY

- Visitors Office
  - Rebecca Rogers and Karen Davis
- Staff Office and Attendance
  - Teresa Johnson (Mama T)
- Bookkeeper
  - Karen Lusk
- SSO
  - Officer Joe Bell
- SRO
  - Officer Dave Lawson



- \*\*\* Please be aware that the KCS SSO Training Facility is located in the bottom level of the gymnasium building.

SCHOOL ORGANIZATION:  
MAKE BIG SMALL



# GRADE LEVEL STRUCTURES

- Multiple layers designed to lead to more individual student attention
  - Grade Levels (6<sup>th</sup>, 7th, 8th)
    - Each grade level has its own designated area within the building.
      - Grade level admin offices are located in these designated areas.
      - Very little interaction between different grade levels
  - Suites/Teams – 6<sup>th</sup> and 7th
    - All suites consist of ELA, Math, Social Studies, Science
    - All suites have honors, standard/inclusion, and standard classes
    - Several factors are considered to make all suites as consistent as possible
    - In order to have consistent relationships we work very hard to not “cross team” or “cross-suite”
- Related Arts
  - Courses selected by students- Course length varies dependent upon class (45 min or 1.5 hours)
  - Most courses switch every 9 weeks
  - Each grade level has its own assigned time
  - Students from different suites/teams can share classes based on what was chosen

## 8<sup>TH</sup> GRADE ADMINISTRATIVE TEAM

- AP- Aaron Maples
  - Dean of Students: Jeremy Lorenz
  - Counselor- Tara Butler
  - Restorative Liaison- Shauna Welch
- 
- Emails for all of the above are:
  - [Firstname.lastname@knoxschools.org](mailto:Firstname.lastname@knoxschools.org)



## 7<sup>TH</sup> GRADE ADMINISTRATIVE TEAM

- AP- August Askins
- AA- Patrick Miller
- Counselor- Rose Casagrande
- Restorative Interventionist- Derek McCarter
- Emails for all of the above are:
- [Firstname.lastname@knoxschools.org](mailto:Firstname.lastname@knoxschools.org)



## 6<sup>TH</sup> GRADE ADMINISTRATIVE TEAM

- AP- Mark Labig
- AA- Tonia Johnson
- Counselor- Jessica Wellner
- Restorative Interventionist- Sam Mitchell
- Emails for all of the above are:
- [Firstname.lastname@knoxschools.org](mailto:Firstname.lastname@knoxschools.org)



# INSTRUCTION AP

- Katye Clemmons
- Related Arts
- Focus on Professional Development
- Best Practices
- Teacher Observations
- Lead our Instructional Team



# COMMUNICATION, MEETINGS & DECISION MAKING

# COMMUNICATION

- If it is an non emergency (no harm) issue with a teacher we ask that you contact the teacher first
  - Email is the easiest method
    - Please cc the grade level administrators
    - Teacher should respond within 2 business days
    - If that does not address the situation a meeting would be appropriate that would include the grade level administrator
    - If that does not address the situation please contact me
- If it is an emergency (imminent harm) please directly call the school and explain your situation and our school staff will immediately direct you. The number to the office is (865) 579-2133
- Communication is a two way street
  - I expect our teachers to communicate with you
    - Positive calls
    - If your child is not meeting expectations
    - Failing a course
- I will communicate by Parent square
- Important information will also be on our Website along with twitter and facebook

## ASPEN, CANVAS, PARENT SQUARE, MICROSOFT TEAMS,

- Aspen- Parent Focused
  - More for information such as grades and attendance
  - Parents/Guardians have their own password and access to Aspen
  - Grade Cards- Every 4.5 weeks
- Canvas- Student Focused
  - Teacher Syllabus
  - Notes, PPTS, Classwork etc
  - Use students password or contact teacher about canvas
  - This is used differently by each teacher
- Parent Square
  - Mass Communication System used by all school personnel

### \*Microsoft Teams

- Platform used for instruction if teaching virtually



# MEETINGS AND WALK INS

- We welcome face to face meetings
  - Please schedule a meeting first
- Walk In Meetings (non-emergency) – no imminent harm/danger
  - We will not turn you away
  - You will have to wait and it may be for an extended period of time
- Civility Code
  - Please treat all school employees with respect and you should expect to be treated with respect

## DECISION MAKING PROCESS

- Family/Guardian Input + School Input to do what is best for students
- Is it replicable?
  - Can we do what you are asking for all students?

LOGISTICS

# IMPORTANT NEED TO KNOWS

- School Hours
  - 8:30-3:30
    - Please do not drop off prior to 7:30- Doors will be locked
    - If student arrives after 8:30 student must check in at the front office
    - Please pick up prior to 4:00
- Check out/Leave early
  - Must physically enter the building to check a student out early
    - **No early check outs after 3:15!!!!!!**
    - You can write a note with a time to be dismissed- student must turn it into the office in the morning
  - Only someone who is on the “check out” list can sign a student out early
    - Must physically come in to check out and must have an id
  - Please make sure this information is accurate- form will be sent home first day of school
- Bus Notes (Not riding assigned bus)
  - A note is required that includes the bus the student will be riding with a guardian’s phone number included
  - Student should turn note into office- guardian will be called- I will sign off on the note



# ARRIVAL PROCEDURES

- You may drop your child off between 7:30 and 8:30
  - After 8:30 is a tardy and student will have to check in and get a note
  - Students who are dropped off before 8:00
    - 6<sup>th</sup> and 7<sup>th</sup> will report to the gym
    - 8<sup>th</sup> will report to the auditorium
- Students will be allowed to get breakfast then go to homeroom after 8:00
- Please do not drop off in the bus lane (Drive 1)
- Please pull up to the open cones/door greeter
- Drive 2 and 3 can be used to drop off students



# DISMISSAL PROCEDURES

- Dismissal is at 3:30
- Bus riders will be dismissed first
- Car riders/walkers will be dismissed after buses have cleared- Usually between 3:35-3:40
- If you arrive early please park in an open parking spot in your designated area
- AFTER 3:45 ALL STUDENTS WILL BE WAITING ON RIDES ON THE FRONT STEPS OR IN THE FLAG POLE AREA



NEED TO KNOWS

# ATTENDANCE

- Jelena Browning – Attendance Social Worker
- Automated Call
  - If your child misses a school day you will receive an automated call informing you. This will typically happen after 4pm.
- Notes
  - If your child misses school please bring a note - can use Parent square
    - Absence with a note for approved reason = Excused Absence
    - Absence without a note = Unexcused Absence
- Guardian Note
  - Guardians can write 10 notes per school year
- Medical/Legal Note:
  - Dr's, Courts etc.
  - No limit on these notes

## Truancy:

- \*Legal Requirement
- \* Unexcused Absences only
  - \* 5, 10+

## Chronically Absent:

- \*Not a Legal Term
- \* School Report Card
- \*Total Absences (10%+ of days)
  - \* No difference between unexcused or excused absences



## IMPORTANT NEED TO KNOWS CONT.



- Medicine – Nurse Rachel Shelton
  - School Nurse, Medical orders, Knox Co. Medication form (can be obtained from school nurse), Unopened original bottle
  - School nurse can not give over the counter medicine & students can not carry.
  - 7<sup>th</sup> Grade students must have proof of vaccinations for 7<sup>th</sup> grade shots
  - Clinic is located in the main office to the left of the welcome desk.

## EARLY DISMISSAL

- The Board of Education approved a proposal to create six early-release days for students in the 2022-23 and 2023-24 school years. This proposal is aimed at improving student learning outcomes by:
- Giving teachers regular, designated times to prepare lessons and evaluate student progress;
- Allowing educators from different subject areas to collaboratively discuss the well-being and academic performance of individual students;
- Allowing educators from common subject areas (i.e., math teachers, ELA teachers, etc.) to share insights about curriculum, teaching methods and assessment practices; and
- Helping principals provide professional development to their staff.

### • EARLY RELEASE DATES:

- DISMISSAL AT 1:30PM
  - 8/16
  - 9/20
  - 11/15
  - 1/24
  - 2/14
  - 3/20

## HOW CAN YOU HELP US?

- PTSO
  - PLEASE JOIN:WE NEED MEMBERS AND OFFICERS
- SECRETARIAL EXPERIENCE???
  - LOOKING FOR A TEMPORARY SECRETARY TO FOCUS ON ATTENDANCE AND SUBS
- EDUCATIONAL ASSISTANTS: LOG ONTO [KNOXSCHOOLS.ORG](https://knoxschools.org)
- SUBSTITUTE TEACHERS: LOG ONTO [KNOXSCHOOLS.ORG](https://knoxschools.org)
- BUSINESS/COMMUNITY PARTNERS

WHAT NOW?

## CLUBS, SPORTS, SUPPORTS & SERVICES GRADE LEVEL BREAK OUT SESSIONS

- Thank you for coming tonight!
- Please look around- talk to our coaches and club sponsors
- Get your child plugged in!
- AUGUST 24TH OPEN HOUSE
  - MEET YOUR CHILD'S TEACHERS
  - WALK THEIR SCHEDULE
- **Be A Kee!!!!**

- 6:00-6:30- Grade Level Session 1
- 6:30-7:00- Grade Level Session 2
  - Locations for both sessions (session 1 and 2 will cover same material)
    - 6<sup>th</sup> grade- auditorium
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